



**NOTICE OF PUBLIC MEETING  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
Monday, January 13, 2025 at 4:30 p.m.  
1500 West Agency Road, West Burlington, Iowa - Board Room  
Via Zoom @ <https://scciowa.zoom.us/j/92625599825>  
Meeting ID: 926 2559 9825**

**Tentative Agenda**

**1.0 Routine Items**

- 1.1 Call to Order, Roll Call, and Pledge of Allegiance
- 1.2 Adoption of Formal Agenda
- 1.3 Communications (Limited to Five (5) Minutes per Individual)
  - 1.3.1 Audience
  - 1.3.2 Administration
  - 1.3.3 Board
- 1.4 Community Colleges for Iowa Board Report

**2.0 Action Items**

**2.1 Approval of Consent Agenda**

*(NOTE: All matters listed on the attached Consent Agenda are considered to be Routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.)*

**2.2 Naming of the Multi-Purpose Building (FEMA Saferoom)**

**3.0 Accountability**

- 3.1 Annex Project Presentation
- 3.2 President's Report
- 3.3 Monthly Financial Report
- 3.4 Facilities Update

**4.0 Future Meetings**

Community Colleges for Iowa meetings:

- February 9-12, 2025 - ACCT National Legislative Summit, Washington, DC
- February 18, 2025 – Student Legislative Seminar/PTK Awards Dinner
- February 19, 2025 – Community College Day on the Hill/ IACCT Board Meeting

SCC Board of Trustees meetings:

- Monday, February 17, 2025 at 4:30 pm at West Burlington Campus (moved back one week due to ACCT in Washington, DC)
- Monday, March 10, 2025 at 4:30 pm at West Burlington campus
- Monday, April 14, 2025 at 4:30 pm at West Burlington Campus

**5.0 Adjournment**

*Darcy Burdette*

Darcy Burdette, Board Secretary

# CONSENT AGENDA

for  
January 13, 2025

1. Approval of Minutes
  - December 9, 2024 Pre-Board Meeting with Legislators
  - December 9, 2024, Regular Board Meeting Minutes
2. Presentation of Bills of Account
3. Resignations, Terminations and Mutually Agreed to Contract Adjustments

Name	Title	Date of Hire	Last day of Employment	Reason
Guilherme DeLima Cunha	Assistant Soccer Coach and Residence Life Advisor	04/01/2024	12/15/2024	Personal.
Deneen Holley	Administrative Assistant – Financial Aid	05/21/2024	01/15/2025	Personal.
Nanette Mansell	Administrative Assistant – TRIO SSS	11/01/2021	12/31/2024	Personal.
Mark Pfaffe	Custodian I – Housekeeper - Keokuk	12/10/2021	01/02/2025	Personal.
Katrina Vincent	AEL Program Lead Instructor	04/17/2023	12/31/2024	Personal.

## 4. Employment Contracts

Name	Title	Contract Period	Salary
Christopher Harwood (Replacement)	Administrative Assistant – TRIO SSS – Level 7	December 1, 2024 – June 30, 2025	\$19,038.08 (\$32,906.88 annual)